What is Early Alert?

Early Alert is an early intervention program that seeks to:

- Increase retention and reduce progression risk
- Provide notification to individual students who display signs of academic distress early in the semester
Program Requirements

- **Fall and Spring Semesters**
  - Campaign opens the beginning of the third week of the semester
  - Campaign closes at the end of the sixth week of the semester
  - Requirements for **students with 2 or more Early Alerts**:
    - Must meet with an Academic Coach two times
    - Are encouraged to attend a Success Workshop
Program Requirements

- **Summer Semester**
  - Campaign opens the beginning of the third week of the semester
  - Campaign closes at the end of the fourth week of the semester
  - Requirements for **students with 2 or more Early Alerts**:
    - Must meet with an Academic Coach two times
    - Are encouraged to attend a Success Workshop
Faculty Consultation

- **New Requirement** (Fall ‘14 pilot)
- Must meet with professor one time during office hours
iCARE/Early Alert
Faculty Consultation

Student’s Name (Please Print): ____________________________  Panther ID #: ____________________  Date: ________

Early Alert Course: ____________________________  Current grade (if known): ____________________

Suggested questions to ask and discuss with your professor:

1. Why was my name submitted for Early Alert?
2. What steps can I take to improve my grade?
3. Is there tutoring or Supplemental Instruction available?
4. May I, or should I, meet with you more frequently during your office hours to bring up my grade?
5. Are there opportunities for extra credit or to complete an additional assignment to improve my grade?
6. Do you have any study tips that will help me perform better in the class?
Identify the top 2 things you learned from meeting with your professor. List those items below and create an Action Plan for what you plan to do with what you learned to improve your grade.

<table>
<thead>
<tr>
<th>Items Learned</th>
<th>Action Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>2.</td>
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<tr>
<td>3.</td>
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</tbody>
</table>

Faculty Name (please print): ________________________________

Faculty Signature: ________________________________ Date: ____________

***When this Consultation Form is signed, please turn into the Office of Undergraduate Studies, Sparks Hall 224.***
44% response rate (11,158 responses out of 25,462 evaluations sent)

11% of responses identified students as being at risk

1206 students were identified

146 students were identified as being at risk of failing 2 or more courses
43% response rate (7,263 responses out of 16,767 evaluations sent)

11% of responses identified students as being at risk
   801 students identified as at risk

93 students were identified as being at risk of failing 2 or more courses
   As of 6/16/14
      57 students had holds removed
      36 students have holds on account
Summer 2014

- 79% response rate (783 responses out of 982 evaluations sent)
- 10% of responses identified students as being at risk
- 80 students were identified as being at risk of failing 2 or more courses
  - As of the beginning of the Fall ‘14 semester
    - 72 students had holds removed
    - 8 students have holds on account
Reasons for Poor Performance

- Time Management (66)
- Study Habits (61)
- Class Attendance (51)
- Behind in Class and Test Preparation (43)
- Lack of Concentration, Lack of Sleep, and Motivation (29)
- Stress Management (27)
- Understanding Learning Style (25)
- Test Anxiety and Difficult Classes (24)

- Fall ‘14 Alert Success Workshops:
  1. Time Management
  2. Study Habits
  3. Test Preparation
Steps to Submit Early Alert

- Faculty member/instructor of record receives email from GradesFirst
- Click on link at the bottom of the email to see list of first-year students
Student Feedback Request

Dear Professor Vanderschaaf,

The iCARE/Early Alert Campaign is now open! Please submit feedback for all students, regardless of whether or not they are at risk of failing, by clicking on the "Click to Begin Entering Student Feedback" link at the bottom of this email.

For answers to Frequently Asked Questions, including those related to faculty/instructors with one or multiple GTAs, go to http://success.students.gsu.edu/wp-content/blogs.dir/145/files/2013/01/EA_FAQ_faculty.pdf.

The last day to submit your students status will be Friday, February 21, 2014.

Thank you again for your participation,

Kate VanDerSchaaf
Administrative Specialist for Retention Programs
Office of Undergraduate Studies II 224 Sparks Hall
(O) 404-413-2057 (F) 404-413-2053

Click to Begin Entering Student Feedback
The link above expires on 02/22/2014. If you would like to provide feedback after the expiration above, please contact your GradesFirst administrator.

If you have trouble with the above link, copy and paste this address into your browser: https://gsu.gradesfirst.com/e/IBSMiszC8C

Any Additional Questions?
Please contact the GradesFirst Administrator at your school for additional information or to answer questions about the nature of this email.

Why am I receiving this?
Your school uses GradesFirst to increase student success and this email was sent as a courtesy to you. If you have additional questions or concerns, please contact the GradesFirst Administrator at your school.
Complete feedback for all students

1. If you leave student’s feedback blank, GradesFirst assumes that the student is not at risk of failing.

Click “Submit unmarked students as not At-Risk (I’m all done)”
<table>
<thead>
<tr>
<th>Student Name</th>
<th>Issue Alert or At-Risk</th>
<th>Alert or At-Risk Reasons (You must choose at least one)</th>
<th>How Many Absences?</th>
<th>Current Grade</th>
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<tbody>
<tr>
<td>Breccan, Charlie</td>
<td>Yes</td>
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Submit only marked students (but I'm not done)

This button will submit students you have marked into GradesFirst as being complete (effectively removing them from your list of students). However, the result, you can re-use the link in the progress report email, at any time, to continue marking the rest of the students in your classes. Repeat this process until all students are marked.

Submit unmarked students as not At-Risk (I'm all done)

This is your "I'm all done" button. It will submit the students you have marked as you indicated. It will also submit the rest of your students as not at-risk. If two of them are at-risk, you don't have to mark them all. You can mark the two at-risk students and then use this button to mark the remaining students button carefully because with just a single click, it will totally complete your progress report campaign.
Professor with One GTA

- Faculty member/instructor of record receives the email with the link to submit feedback

- Forward email to the GTA

- Advise the GTA to:
  1. Complete feedback for all students
     - If you leave student’s feedback blank GradesFirst assumes that the student is not at risk of failing
  2. Click “Submit unmarked students as not At-Risk (I’m all done)” when they have completed feedback for all students
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Forward the GradesFirst email to all GTAs

Advise the GTA to:

1. Complete feedback for all students in his/her section ONLY
2. Click “Submit only marked students (but I’m not done)”
   - This will allow the other professor’s GTAs to enter feedback for their section
   - All feedback completed at this time will be recorded
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