Overview:
The Office of Supplemental Instruction employs undergraduate students to serve as Supplemental Instruction (SI) Leaders each Fall, Spring, and Summer semester. The Supplemental Instruction program targets traditionally difficult courses based on a high percentage of withdrawals and final course grades that are a D or an F (DFW) for all eligible sections of a particular course. SI Leaders serve as model students and facilitate SI sessions. SI sessions cover course content, engage participants in activities and group work, and integrate learning skills. SI sessions are open to all students and are not required.

SI Leader Qualifications:
- Be an undergraduate student enrolled in at least half-time credit hours at Georgia State University
- Maintain an overall GPA of a 3.0 or higher
- Have already completed the SI course with an A- or better in a previous semester
- Possess excellent interpersonal communication skills
- Have a working knowledge of campus resources for academic success
- Provide a recommendation from a faculty member; faculty member in the discipline is preferred

SI Leader Primary Activities:
- Attend all class meetings for the assigned SI course
- Conduct two to three SI sessions per week throughout the semester
- Promote SI sessions during class and make relevant announcements on academic success programs
- Develop handouts for SI sessions
- Track attendance at all SI sessions and provide records to SI Coordinator
- Meet with course professor at least once a week to understand course requirements and concepts
- Meet with SI Mentor and/or Coordinators for scheduled meetings throughout the semester
- Ensure that surveys, assessments, and reports are distributed, collected, and/or completed
- Role model effective behavior of successful students
- Maintain a professional attitude at all times
Office of Supplemental Instruction
Supplemental Instruction (SI) Leader Application Packet

Applicant Information

Name: ___________________________________________ Overall Institutional GPA: __________________________

Major: __________________________________________ Estimated Graduation Date: __________________________

Degree you are seeking (Bachelor’s, Master’s, Ph.D): ________________________________________________

Address: ______________________________________________________________________________________
          (Street)                                                                                      (City, State, Zip)
Panther ID #_________________ Home #_________________ Cell #___________________

Email Address(es): ______________________________________________________________________________

For which campus are you applying:

Alpharetta____ Clarkston____ Decatur____ Dunwoody____ Newton____

Are you eligible for Pell and Federal Work Study? YES____ NO ____ UNSURE ____

Are you a First Generation College Student? YES____ NO ____ UNSURE ______

Applicant Availability

Presently working in another department on campus? YES______ NO ______

If YES: Is this a Federal Work Study position? __________________________

          How many hours per week? __________________________

          What is your employee ID (in ADP)? __________________________

If YES, list the department and your title (Student Assistant, GAA, GTA, etc.) Please also provide the number of hours of the position or appointment.
Please list the class(es) for which you desire to be the SI Leader (provide specific courses).


Please list the times you will be available to facilitate SI sessions during the semester you are applying for. If you are unsure of your availability for the semester you are applying for, you can submit the application first without completing this section as long as you submit your availability to the SI Office when you know what your availability will be.

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Will you be available for our two-day training (Dates TBA) the Monday & Tuesday before the semester begins?

YES__________ NO __________

Applicant Questionnaire

Why are you interested in becoming an SI Leader?


What is your definition of academic success?


Describe any previous tutoring/mentoring experience.


Office of Supplemental Instruction
Supplemental Instruction (SI) Leader Faculty Reference Form

The following individual has applied for a Supplemental Instruction Leader position with the Office of Supplemental Instruction. The Office of Supplemental Instruction employs undergraduate and graduate students to serve as Supplemental Instruction (SI) Leaders each Fall, Spring, and Summer semester. The Supplemental Instruction program targets traditionally difficult courses based on a high percentage of withdrawals and final course grades that are a D or an F (DFW) for any/all sections of a particular course (adaptations possible). SI Leaders serve as model students and facilitate SI Sessions. SI Sessions cover course content, engage participants in activities and group work, and integrate learning skills. SI Sessions are open to all students and are not required.

Please evaluate the candidate in the following areas identified below. Only faculty should complete this evaluation. Please complete the form in its entirety. In the additional comments section, please add any information you feel would be helpful in the selection process. Please email the completed evaluation to jswisher@gsu.edu. If there are any questions or concerns, please contact the office at 678-891-2826.

Candidate’s Name: ________________________________

Course(s): ______________________________________

1 - No basis for rating  2 - Below average  3 - Average  4 - Above average  5 - Superior

1) Academic performance and knowledge of subject
   1  
   2  
   3  
   4  
   5  

2) Effective oral communication
   1  
   2  
   3  
   4  
   5  

3) Effective written communication
   1  
   2  
   3  
   4  
   5  

4) Ability to grasp new ideas and convey understanding to others
   1  
   2  
   3  
   4  
   5  

5) Initiative and self-motivation
   1  
   2  
   3  
   4  
   5
6) Quality of course work  
   1  2  3  4  5

7) Dependability and promptness  
   1  2  3  4  5

8) Assertiveness and ability to express ideas in an appropriate and positive, constructive way  
   1  2  3  4  5

9) Personality, ability to make a positive impression and ability to build relationships with others  
   1  2  3  4  5

10) Social sensitivity, tolerance, and understanding of individuals with diverse backgrounds and lifestyles  
   1  2  3  4  5

11) Would you recommend this person for a position as a university SI/peer leader?  
    ( ) Highly Recommend  ( ) Recommend with reservations  ( ) Do not recommend

12) Please add any additional comments you feel will assist in evaluating this applicant.

Printed Name: _____________________  Signature: _____________________
Department: _____________________  E-mail address: _____________________
Phone Number: _____________________  Date: _____________________